



CASUAL STUDENT JOB – OPERATIONS AND EVENTS ATTENDANT

Job Description

Under the supervision of the Community Life Department, the Operations Attendant supports the team in the smooth running of activities, public skating, and events, both at the arena, the multifunctional center, and outdoors.

Within a simplified team structure, the person ensures the cleanliness of the premises, the safety of participants, and provides support to various teams as needed.

Main Responsibilities

- Ensure safety during public skating (monitor compliance with rules on the ice)
- Assist during events at the multifunctional center (cleaning tables and dishes, support at the bar)
- Participate in event setup and teardown (clean up)
- Help maintain cleanliness of the premises (garbage, bathrooms, sites)
- Provide general support during outdoor events
- Assist clients as needed

Profile / Requirements

- Be a student (high school, college, or university)
- Be reliable and punctual
- Have good teamwork skills
- Be able to follow instructions
- Be able to work in an active environment (indoors and outdoors)
- Be able to perform physical tasks

Supervision / Training

- Basic training will be provided by the employer
- Supervision provided by the Community Life Department

Employment period: Casual employment outside the summer season

Work Schedule: Variable schedule (day, evening and weekends) – on call, hours not guaranteed

Salary: Starting at 18.65\$ per hour

How to apply?

- Please clearly indicate your current level of education and your age in your résumé.
- Submit your cover letter and résumé to celine.maillet@shediac.ca

For more information, please contact Celine Maillet, HR Coordinator at (506) 532-7000 or celine.maillet@shediac.ca

The Town of Shediac reserves the right to require a criminal record check as part of the hiring process.