

TOWN OF SHEDIAC
REGULAR MEETING OF COUNCIL
MINUTES

March 4, 2024
6 P.M.
COUNCIL CHAMBERS

Present: Roger Caissie, Mayor
Sylvie Collette-Boudreau
Patricia Bourque-Chevarie
Paul Boudreau
Jean-Claude Bertin
Germaine Gallant
Émile O'Brien
Peter Breau
Janice Cormier
Roland Cormier
Joël Despres
Harry McInroy
Murray Lloyd

Non-voting Members Present: Victor Boudreau, CAO
Julie Belanger
Danny Pellerin
Carole Laneuville
Dany Boucher
Luc McGraw

1. Call to Order

The Chairman Mayor Roger Caissie called the meeting to order at 6 pm. In the absence of the clerk, Sylvain Montreuil, it is necessary to appoint an interim clerk for the meeting.

Moved By: Émile O'Brien

Seconded By: Patricia Bourque-Chevarie

BE IT RESOLVED THAT, pursuant to article 73 of the Local Governance Act, the Council appoint the CAO as Acting Clerk for this regular Council meeting, dated March 4, 2024.

MOTION CARRIED

2. Confirmation of Quorum by clerk

The Interim Clerk confirms that a quorum has been established.

3. Conflict of interests

No conflict of interests are declared.

4. Approval of Agenda

Councillor Harry McInroy requests that the item concerning the hiring of consultants for the Pointe-du-Chêne water line extension study be brought back to the agenda. Chair, Mayor Roger Caissie, specifies that a unanimous vote is required to add an item.

Councillor Émile O'Brien asked why the item had not been placed on the agenda for the March 4, 2024, meeting. Mr. Caissie indicated that the administration was unable to obtain the necessary information to put back this item immediately on the agenda, so the item will be brought back when the information is available.

Moved By: Harry McInroy

Seconded By: Émile O'Brien

BE IT RESOLVED that the item concerning the hiring of consultants for the Pointe-du-Chêne water line extension study be brought back to the agenda.

MOTION REJECTED

Moved By: Germaine Gallant

Seconded By: Janice Cormier

THAT the agenda be approved as submitted.

MOTION CARRIED

5. Approval of Minutes

5.1 Minutes of the meeting held on February 20, 2024

Moved By: Joël Despres

Seconded By: Murray Lloyd

THAT the minutes of the Regular Meeting held on February 20, 2024, be adopted.

MOTION CARRIED

6. Public Presentations/Petitions/Delegations

6.1 Englobe presentation - Main Street Project 2024

Chris Gallant of Englobe presents details of the latest phase in the revitalization of Main Street in Shediac. The project is scheduled to take place from April to November 2024. This part of the project will cover the section from Foch Bridge to Chesley Street, including work on Dock Street. The main objective is to work in phases, and above all to ensure two-lane traffic throughout the project. Moreover, this plan cannot be modified by the companies that will be contracted. Pedestrian access will be maintained throughout the project, and the planned phases have also

been designed to ensure the smooth running of summer events and tourist visits.

Councillor Roland Cormier wonders whether the upgrades could have a positive impact on the residents of Sébastien Street, who often have to contend with very high water levels in the street. Mr. Gallant says that these are two unrelated issues, but that a solution is being developed for Sébastien Street.

Councillor Harry McInroy suggests changing the signage on the highway to indicate that there are two exits for Shediac. CAO Victor Boudreau points out that these are two different highways, so it's not possible to modify the signage at this point. Mr. McInroy suggests temporary signage. Mr. Boudreau also points out that Shediac's downtown business community naturally prefers to keep the same signage to welcome potential customers downtown.

6.2 Town of Shediac tourism sector update

Mélodie Martin, Tourism Development Officer with the Town of Shediac presents an update on the municipality's tourism sector to the municipal council. The economic development and tourism team is looking to make the best use of budgeted funds to position the municipality in potential regions that could attract tourists. The desired approach is to position the municipality more effectively using new technologies and influencers to promote Shediac as a destination of choice. Most regions and municipalities are adapting to new technologies and moving away from traditional trade shows. Shediac wants to do the same. In addition, communication tools such as the website will be updated. The strategy will focus on outdoor activities, gastronomy, arts and culture, special events and our must-see attractions. In closing, Mrs. Martin adds that the tourism accommodation levy is still under development, and that Council members will soon be able to review a new municipal by-law on the subject.

Councillor Paul Boudreau asked whether the municipality would continue to work with the Côte culturelle et touristique du Nouveau-Brunswick and Destination Sud-Est. Danny Pellerin, Director of Economic Development and Tourism, says yes, but the main issue is to make sure we don't waste resources, so it's a question of targeting our campaigns. Councillor Boudreau says it would be important to think about sports marketing. Mr. Pellerin points out that sporting events will also be part of our future strategies.

7. Reading of correspondence

8. Reports from Standing and Special Committees

8.1 Various Financial Reports

Financial reports to February 29, 2024, are presented.

8.2 Protective Services

8.2.1 Police

8.2.2 Fire Department

The monthly statistics report for February 2024 is distributed for information purposes.

8.3 Building Permits Reports

9. Report from the Chief Administrative Officer

Mr. Boudreau presents his report. He begins by pointing out that the major garbage collections will take place in the spring during the week of April 29 to May 2, 2024, and in the fall from September 30 to October 3, 2024. He is also pleased to inform Councillor Patricia Bourque-Chevarie that the transfer of land on Christian Court is now complete. Mr. Boudreau thanks the councillors who took part in the meeting with the Charlottetown delegation at the end of February. The meeting enabled us to learn more about this municipality's processes. The Town of Shediac also held an information meeting with Bellevue Street residents about a street reconstruction project that will take place from spring to fall. The CAO also notes that he has had several meetings at the regional level regarding the collection of blue bags for recycling. The changes will be minimal for residents, but behind the scenes, the service will be offered by ECO360 starting next November, so the municipal council will have to consider a few motions over the next few months on this subject.

Regarding the Main Street project, Councillor Murray Lloyd asks if it's not too late now to issue calls for proposals. Victor Boudreau says no, it's a good time. Chris Gallant of Englobe agrees, and points out that major companies are waiting for the call for proposals to go out, so he expects the project to be very competitive.

10. Recommendations from Plan 360

11. Unfinished Business

11.1 Update on security cameras (Julie Bélanger)

Community Services & Recreation Director Julie Bélanger reports that security cameras have been installed at the multisports surface, Pascal-Poirier Park, Rotary Park and Jubilé Park. So the cameras are up and running, and if anything happens in the parks, we have access to recordings.

12. Introduction of new Business

13. Inquiries by members of Council

Councillor Peter Breau wishes to congratulate Julie Bélanger's team and the other departments on a wonderful evening on February 29. He points out that Mother Nature didn't want to cooperate, but the lighting effects were fantastic. Julie Bélanger points out that congratulations should go above all to Mélodie Martin, who really orchestrated the evening's festivities.

Councillor Jean-Claude Bertin asked if steps had been taken to invite Mr. Amélie Boucher to come and give a presentation to the Council to share his knowledge of pesticide use, as suggested by Councillor Peter Breau. Victor Boudreau explains that the administration was waiting for the creation of the environmental committee before taking any steps, but Mr. Boucher could be among the first to be invited.

Councillor Paul Boudreau asked Julie Bélanger if the lights used at the February 29 event belonged to the town, or if they were rented. He thinks it's really beautiful and gives a nice effect to the downtown area. Ms. Bélanger explains that the city is evaluating the possibility of purchasing them, but that costs, maintenance and other factors must be assessed. He would also like to know the status of the call for proposals for the Barracks. Victor Boudreau says the documents should be ready soon, and the call for proposals will be active. Regarding the Main Street project, Councillor Boudreau asked when the proposals would be presented to Council. Chris Gallant of Englobe indicates that in about 5 weeks, everything should be completed. Dany Boucher, civil engineer and sustainable development officer with the Town of Shediac, explains that the administration is trying to present the documents to Council at the April 15, 2024, meeting.

14. Introduction and reading of By-Laws

14.1 2nd reading By-law No. 59 Tall Grasses in the Town of Shediac

The chair, Mayor Roger Caissie, explains that the tall grasses by-law was amended following first reading to specify the territory affected by the by-law. It is the former boundaries of Shediac.

Moved By: Janice Cormier

Seconded By: Jean-Claude Bertin

THAT By-Law No. 59 be read a second time by title and in its entirety.

MOTION CARRIED

The Clerk reads By-Law No 59 a second time by title and in its entirety.

Moved By: Janice Cormier

Seconded By: Jean-Claude Bertin

THAT WE accept the second reading of By-Law N° 59 by its title and in its entirety.

MOTION CARRIED

14.2 3rd reading of By-law No. 59 Tall grasses in the Town of Shediac

Moved By: Janice Cormier

Seconded By: Germaine Gallant

THAT By-Law No. 59 be read a third time by its title.

MOTION CARRIED

The Clerk reads By-Law No 59 a third time by its title.

Moved By: Janice Cormier

Seconded By: Germaine Gallant

THAT WE accept the third reading of By-Law N° 59 by its title.

MOTION CARRIED

15. Motions and Resolutions

15.1 Z-14-44-55Z - change of public hearing date

Victor Boudreau indicates that the date of the public hearing must be modified due to a delay in communications between the administration and Plan360.

Moved By: Sylvie Collette-Boudreau

Seconded By: Germaine Gallant

BE IT RESOLVED THAT the Clerk, in the name and on behalf of Council, be responsible to be published within the time prescribed by Section 111 of the Community Planning Act, the public notice relating to the adoption by-law Z-14-44-55Z and that the public hearing be set for April 2, 2024, at 6 pm in the Council Chamber to hear objections to the proposed by-law.

MOTION CARRIED

15.2 Municipal Capital Borrowing Board

Victor Boudreau explains that these are two projects that have been added to the list of capital projects. The first is for the completion of St-Joseph Street near the new Shediac Legion #33 project. The second project is an addition to the Barracks project. It involves water lines that need to be relocated to continue development of the land where the new extension will be placed.

Moved By: Patricia Bourque-Chevarie

Seconded By: Émile O'Brien

BE IT RESOLVED THAT the municipality of Shediac, under the *Municipal Capital Borrowing Act*, is asking the Municipal Capital Borrowing Board for authorization to borrow for capital expenses for the following terms and amounts:

Purpose	Term	Amount
Transportation Services		
Harper & Victoria Street	15 ans	229 500 \$

St-Joseph Street (cul-de-sac)	15 ans	370 000 \$
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Environmental Health Department

Harper & Victoria Street 000\$	15 ans	374
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St-Joseph Street (cul-de-sac) 700\$	15 ans	117
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BE IT FURTHER RESOLVED THAT the Treasurer be authorized, in the name and on behalf of the Town of Shediac, to negotiate interim funding for the General Capital Fund according to the authorizations issued by the New Brunswick Municipal Finance Corporation.

MOTION CARRIED

15.3 New Sidewalks - 2024

Victor Boudreau reports that, following projects that were put on hold last year, the Municipal Operations and Engineering team has identified areas in the city where sidewalks could be developed.

Dany Boucher explains that the selection of this sidewalk project is based on an existing plan to eventually link Webster Street and Riverside Drive to Main Street. The work currently proposed allows pedestrians to access the municipal park located on the corner of Webster Street and LeBlanc Avenue. In addition, the portion on Sackville Street will provide a link between the municipal pathway near Highway 15 and the sidewalk network on Sackville and Breaux-Bridge Streets. Also, the strategy for selecting sidewalk projects will be based on the plan to be established in the Master Transportation Plan for the Town of Shediac, which is scheduled to be updated this year.

Moved By: Joël Despres

Seconded By: Émile O'Brien

WHEREAS work on new sidewalks in 2023 on Webster Street (between Chesley and LeBlanc) could not be carried out last year due to delays with land acquisitions;

WHEREAS the administration has identified a potential section of new sidewalks on Sackville Street (between Breaux-Bridge and Landry) where a link between the municipal pathway and the existing sidewalk network is lacking, and where the existing City right-of-way is wide enough to allow installation without land acquisition, and for which the cost estimate falls within the allocated budget;

THEREFORE BE IT RESOLVED TO proceed with a new section of sidewalks on the north side of Webster Street from Chesley Street to LeBlanc Avenue, as well as a new section of sidewalks on the east side of Sackville Street between Breaux-Bridge Street and Landry Street. The estimated value of this work is \$449,740.30, including engineering and net

HST. It should be noted that a portion for a hydrant relocation and replacement of a portion of water line on Webster (total estimated value \$54,562.00 net HST included) will be drawn from the water fund. The remainder (an estimated value of \$395,178.30 net HST included) will come from account 1-28291 Special Projects - New Sidewalks.

BE IT FURTHER RESOLVED that Mentra Consultants Ltd. be awarded the engineering contract in the amount of \$51,941.40 net, including HST.

MOTION CARRIED

15.4 Award of Contract – Purchase of (2) ½ ton trucks

Dany Boucher explains that requests for bids were issued on February 8, 2024, for the purchase of trucks, and the bids were opened on February 29, 2024, at 2pm. Two bids were submitted. One of the new trucks will be assigned to the Public Works Department fleet and the other to the Recreation Department fleet.

Moved By: Joël Despres

Seconded By: Germaine Gallant

THEREFORE BE IT RESOLVED to award contracts TS24-Q01 and TS24-Q02 for the purchase of two identical half-ton trucks to the lowest bidder, Seaside Chevrolet, in the amount of \$59,457.45 Net HST included each, for a total of \$118,914.90 Net HST included. The budget for this is account 1-28278 Special Projects - ½ ton truck in the amount of \$130,000.00. The balance of the funds will be used to add the accessories needed to put the two trucks into service.

MOTION CARRIED

16. Appointments to Committees

Moved By: Sylvie Collette-Boudreau

Seconded By: Germaine Gallant

BE IT RESOLVED that Councillor Janice Cormier and Councillor Murray Lloyd sit on the Environmental Committee of the Municipal Council.

MOTION CARRIED

17. Adjournment

Councillor Germaine Gallant moves to adjourn the meeting around 7:45 PM.

Roger Caissie, Mayor

Victor Boudreau, Clerk