

**TOWN OF SHEDIAC**  
**REGULAR MEETING OF COUNCIL**  
**MINUTES**

March 18, 2024  
6 PM  
COUNCIL CHAMBERS

Present: Roger Caissie, Mayor  
Paul Boudreau  
Jean-Claude Bertin  
Germaine Gallant  
Émile O'Brien  
Peter Breau  
Janice Cormier  
Roland Cormier  
Joël Despres  
Harry McInroy  
Murray Lloyd

Absent: Sylvie Collette-Boudreau  
Patricia Bourque-Chevarie

Non-voting Members Present: Sylvain Montreuil, Clerk  
Julie Belanger  
Robert McEwen  
Carole Laneuville

**1. Call to Order**

The Chairman Mayor Roger Caissie called the meeting to order at 6 pm.

**1.1 Reflection and recognition of the territory**

The mayor Roger Caissie mentions that we are gathered on the traditional and unceded territory of the Micmac nation.

**2. Confirmation of Quorum by clerk**

The Clerk confirms that a quorum has been established.

**3. Conflict of interests**

No conflict of interests are declared.

**4. Approval of Agenda**

**Moved By:** Jean-Claude Bertin

**Seconded By:** Murray Lloyd

THAT the agenda be approved as submitted.

**MOTION CARRIED**

**5. Approval of Minutes**

**5.1 Minutes of the meeting held on March 4, 2024**

**Moved By:** Joël Despres

**Seconded By:** Germaine Gallant

**THAT** the minutes of the Regular Meeting held on March 4, 2024, be adopted.

**MOTION CARRIED**

**6. Public Presentations/Petitions/Delegations**

**6.1 Pointe-du-Chêne Climate Change Adaptation Plan**

Lindsay Bolton and Lindsay Allen of CBCL present the Pointe-du-Chêne's Climate Change Adaptation Plan. The plan includes a series of recommendations aimed at ensuring the safety of Pointe-du-Chêne residents, such as road maintenance, communications with citizens and seniors, and coordination of the plan with the municipality's emergency measures plan.

Councillor Roland Cormier asked whether the plan envisaged limiting construction in the Pointe-du-Chêne area due to the higher risk of climatic events. Lindsay Bolton and Lindsay Allen clarify that no one likes to talk about limits, but the plan does take this issue into consideration because of the measures surrounding construction near wetlands and the 4.3-metre elevation restriction required to be able to build.

Councillor Murray Lloyd asked whether this plan would be adaptable to the Shediac Cape region he represents. Mrs. Bolton clarified that the plan presented was final and that Shediac Cape could not be added. However, the data would undoubtedly be similar and could be used in the future to produce similar plans for several coastal communities, she believes.

Paul Boudreau wondered about the timetable for the plan. The various recommendations have timelines ranging from 0 to 1 to 5 years, depending on their importance and scope, according to Mrs. Bolton.

**7. Reading of correspondence**

**8. Reports from Standing and Special Committees**

**8.1 Various Financial Reports**

**8.2 Protective Services**

### **8.2.1 Police**

### **8.2.2 Fire**

## **8.3 Building Permits Reports**

The building permits report for February 2024 is distributed for information purposes. These reports compare the permits issued to date. Since the beginning of the year, the total amount of building permits has reached \$4,571,962.25.

## **9. Report from the Chief Administrative Officer**

## **10. Recommendations from Plan360**

## **11. Unfinished Business**

## **12. Introduction of new Business**

### **12.1 Signs on route 15 (Peter Breau)**

Councillor Peter Breau points out that the signage on Route 15 from Dieppe indicating the Shediac exit should be updated. When motorists arrive at the junction between routes 11 and 15, there is no indication that there are two exits for Shediac. There's only an indication of the exit for Shediac from Parlee Beach, when in fact motorists can also take the exit on Route 11 that leads to the traffic circle and the entrance to Shediac. He believes the province should review this situation and asks the administration to contact the Department of Transportation and Infrastructure.

Councillor Harry McInroy agrees that signage should indicate that there are two exits into the Town of Shediac, especially for visitors unfamiliar with the area.

Councillor Janice Cormier points out that she recently visited Amherst, where the signs indicate the 4 available exits. She believes it should be the same for Shediac.

**Moved By:** Peter Breau

**Seconded By:** Joël Despres

**BE IT RESOLVED** that the name of Shediac and the mention of 7 km be removed from the sign on Route 15 to avoid confusion for motorists.

**MOTION CARRIED**

## **13. Inquiries by members of Council**

Councillor Émile O'Brien reports that he has received several calls from citizens concerning property taxes recently. He asks if it's too late to update the budget to ease the burden by lowering taxes to help citizens. Mayor Roger Caissie points out that the budget has been approved and sent to the province, so it's no longer possible to amend it.

Councillor Roland Cormier asks if the administration has received any information from the municipality's lawyers about the title search requested on the land that used to house the Pellerin wharf. Clerk Sylvain Montreuil said that the lawyers had provided a summary response for the time being, indicating that a full response would be available in the coming weeks or months. He indicated that the lawyers have received the information and must now analyze everything. Mayor Roger Caissie points out that the information, being legal documents, will first have to be presented at an in-camera meeting.

Councillor Harry McInroy asks Mayor Roger Caissie if it is necessary to determine the municipality's final budget before a certain date in the year. The mayor replied that the approved budget must be submitted to the government by November 15. Councillor McInroy points out that it is difficult to plan what to do with tax rates when Council is not aware of the total value of properties in the municipality. The mayor points out that the province submits a global estimate to the town before the municipality's budget deliberations, so when the next budget deliberations take place, councillors will be able to take a look at it.

#### **14. Introduction and reading of By-Laws**

#### **15. Motions and Resolutions**

##### **15.1 Pointe-du-Chêne Climate Change Adaption Plan**

**Moved By:** Harry McInroy

**Seconded By:** Émile O'Brien

I wish to acknowledge the ongoing vigilance of The Red Dot Association in its mission to improve and protect the environment.

My thanks to that organization for spearheading this important process on behalf of the Community of Pointe-du-Chêne, and The Town of Shediac. I also express my appreciation to all who participated in the development of the Plan presented this evening.

With that, I move that the "Pointe-du-Chêne Climate Change Adaptation Plan" presented by CBCL on behalf of the Red Dot Association, be referred to staff for reviews and recommendations, leading to the adoption of the Plan by Town Council in a timely manner.

**MOTION CARRIED**

##### **15.2 Hiring of Consultants - Pointe-du-Chêne Waterline Extension Study - Fire**

At the February 20, 2024, meeting, this motion was tabled. The objective was for the administration to obtain more information from the province on how to proceed. We have received more information from the province and essentially the municipality had made the right decision in using the budget identified for this study.

Town Clerk Sylvain Montreuil explains that the discussions the administration has had with the province clarify that the way the Town of

Shediac wanted to use the funds was the right way to proceed. The proposed Option B would create an item within the same budget that would identify an amount for the LSDs of Scoudouc Road and Scoudouc together and those of Shediac Cape and Pointe-du-Chêne, however, it would not be possible to transfer funds not used in one year to the same item in subsequent years.

Councillor Roland Cormier feels that Option B best suits the future activities of the municipal council, and believes that this is the option that should be put forward.

Councillor Harry McInroy believes that this is not the time to establish budgetary processes, and that this should be scheduled for next fall's budget deliberations. For the time being, he believes this motion should go ahead.

Councillor Paul Boudreau asks whether the proposals will have to be presented to the Town Council even if the Option B budget item is created. The Town Clerk indicates that they will. All requests must be approved by the Town Council.

**Moved By:** Harry McInroy

**Seconded By:** Émile O'Brien

**WHERE** At the Ordinary Council Meeting of November 6, 2023, Council mandated the Town Administration to study the possibility of extending the "FIRE PROTECTION SERVICE" to the Pointe-du-Chêne wharf.

**THEREFORE BE IT RESOLVED** to award the engineering study for the extension of the water line to Pointe-du-Chêne for fire protection service (addition of fire hydrants) to EXP Services Inc. for a value of \$5,000.00 plus Net HST. Funds will be drawn from account 1-28253 Special projects of Council.

All councillors vote in favour of the motion, except councillor Roland Cormier who votes against.

**MOTION CARRIED**

### **15.3 Contribution from RDC - trunk line**

The Town Clerk explains that in the past, capacity problems with the municipality's sewer system have been identified, and the town needs to address this issue to allow for future development in Shediac, but also to ensure good service. With this in mind, the town worked with the Regional Development Corporation (RDC) to secure funding for a study. The RDC granted funding representing 75% of the study's budget, so the administration is recommending that Town Council pay the additional 25% required to complete the study. Robert McEwen, Director of Municipal

Operations and Engineering, believes the study is necessary to ensure better development of our infrastructure.

Councillor Émile O'Brien asks whether Cap-Acadie businesses and residents will benefit from this new sanitary line, given that it runs all the way to Boudreau-Ouest. The new sanitary line must pass through Cap-Acadie territory on its way to the treatment centre, but will only serve Shediac residents and businesses.

**Moved By:** Janice Cormier

**Seconded By:** Germaine Gallant

**WHEREAS** The Town of Shediac applied to the Regional Development Corporation (RDC) for funding to complete a Housing Pre-Construction study regarding the construction of a new sanitary trunk line that would run from Route 15 to the Greater Shediac Sewerage Commission's treatment centre on Cap-Brûlé Rd in Boudreau-West.

**WHEREAS** the cost of the total study is \$349,600 HST included and RDC has agreed to fund 75% of the project, or \$262,200 HST included.

**BE IT RESOLVED THAT** Council accepts the Administration's recommendation to fund 25% of the study at a cost of \$87,400 HST included and that these funds be drawn from Account 1-28253 Special Projects of Council.

**MOTION CARRIED**

#### **15.4 New Brunswick Municipal Finance Corporation**

**Moved By:** Joël Despres

**Seconded By:** Jean-Claude Bertin

**BE IT RESOLVED THAT** the Town Clerk, the Treasurer and the Mayor be authorized to issue and sell to the New Brunswick Municipal Finance Corporation a \$4,356,000 debenture from the municipality of Shediac according to the conditions stipulated by the New Brunswick Municipal Finance Corporation, and be it resolved that the municipality of Shediac issue post-dated cheques to the order of the New Brunswick Municipal Finance Corporation, upon request, to pay the principal and interest on the debenture.

**MOTION CARRIED**

#### **15.5 Award of contract - Purchase one Articulating Sidewalk Tractor**

The director of Municipal Operations and Engineering Robert McEwen reports that the municipality has instituted a scoring system to rank the bids received. In this case, the city received two bids, and using the scoring system, Atlantic Coastal Equipment was selected.

Councillor Paul Boudreau wonders if the old equipment will be auctioned off. Robert McEwen says yes, but that the sums should not be very high.

**Moved By:** Janice Cormier

**Seconded By:** Joël Despres

**BE IT RESOLVED** to award contract TS24-Q03 for the purchase of an articulated sidewalk tractor to the bidder with the highest score in the scoring system established in the request for quotation: Atlantic Coastal Equipment for a value of \$181,452.43 net HST included. Funds will come from the Capital Projects - Equipment - TP account, budgeted at \$265,000.00. The balance of the funds will be used for the accessories needed to put it into service, including a salt-spreading trailer, plow and front-mounted mower.

**MOTION CARRIED**

#### **15.6 Award of Contract – Purchase of a Tandem Truck Cab & Chassis**

Councillor Roland Cormier wonders why the town only received one bid and also if we were able to get a good price. Robert McEwen says he believes the price is competitive and doesn't know why only one bid was submitted. He thinks the details sought in the tender were for a certain type of engine and transmission, so he thinks that may have had an impact, but he expected to receive at least two bids.

**Moved By:** Germaine Gallant

**Seconded By:** Jean-Claude Bertin

**BE IT RESOLVED** to award contract TS24-Q04 for the purchase of a Tandem Cab and Chassis Truck to the only bidder: Lounsbury Heavy Truck Center in the amount of \$184,490.10 net HST included. The funds will come from the Capital Projects - Equipment - TP account, of which \$435,000.00 is budgeted. The balance of the funds will be used for the accessories needed to put it into service, including a dump-box, salt-spreading system, plow & wing and controls.

**MOTION CARRIED**

#### **15.7 Land acquisition on Winter Street**

Mayor Roger Caissie asks for clarification regarding this project. Is it to make Winter Street more perpendicular to Main Street? Robert McEwen says yes. It's to ensure better safety at the same time as the work on Main Street takes place this summer.

**Moved By:** Janice Cormier

**Seconded By:** Jean-Claude Bertin

**BE IT RESOLVED** that the Town of Shediac purchase a portion of the parcel of land with PID 00978114 from the owner for a value of \$5,688.00 to accommodate the realignment of Winter Street during the reconstruction of Main Street at this location. Surveying and legal services will also be provided by the Town of Shediac. Funds will be drawn from the Main Street Reconstruction Project account TS24-23701.

**MOTION CARRIED**

**16. Appointments to Committees**

**17. Adjournment**

Councillor Germaine Gallant moves to adjourn the meeting around 7:36 pm.

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Roger Caissie, Mayor

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Sylvain Montreuil, Clerk