

TOWN OF SHEDIAC

SPECIAL MEETING OF COUNCIL

DATE: NOVEMBER 28, 2016
PLACE: COUNCIL CHAMBERS
TIME: 7 P.M.

MINUTES

PRESENT: Jacques LeBlanc, Mayor
Roger Caissie, Deputy Mayor
Paul Boudreau, Councillor
Patricia Bourque-Chevarie, Councillor
Sylvie Collette-Boudreau, Councillor
Raymond Cormier, Councillor
Germaine Gallant, Councillor
Laura Gallant, Councillor

AND: Gilles Belleau, Clerk/Town Manager
Connie Bourgeois, Assistant Clerk
Réjean Godin, Finance Director
Margot Allain Bélanger, Director of Municipal Operations
Danny Pellerin, Director of Economic Dev. & Tourism
Twenty (20) citizens
Two (2) journalists

REGRETS: Gilles Brine, Councillor

1. CALL TO ORDER

The Chairman Mayor Jacques LeBlanc calls the meeting to order at 7 p.m. The session opens with the singing of the National Anthem and the observance of a moment of reflection on the part of the council members.

2. APPROVAL OF AGENDA

C16-220 Moved by: Raymond Cormier
Seconded by: Laura Gallant

THAT the agenda is approved as submitted.

MOTION CARRIED

3. APPROVAL OF MINUTES

C16-221 Moved by: Laura Gallant
Seconded by: Germaine Gallant

THAT the minutes of the Regular Meeting of October 31, 2016 are approved as submitted.

MOTION CARRIED

4. PUBLIC PRESENTATIONS/PETITIONS/DELEGATIONS

Presentation:

At this time, representatives from various community groups address the meeting to present a financial assistance request for 2017.

Centre-Ville Shediac Downtown Inc.

Anne McGraw, General Manager, and Janice Laturus, Treasurer, at Centre-ville Shediac Downtown Inc. address the meeting. Mrs. Laturus takes this opportunity to thank the members of Council for their financial support in 2016. Anne McGraw, General Manager, takes the floor and gives a brief report. Furthermore, she gives an overview of the proposed budget for 2017. The projected income and expenditures amount to \$113,600.

Councillor Patricia Bourque-Chevarie takes this opportunity to congratulate the General Manager and her team for a fine job.

Mayor Jacques LeBlanc takes this opportunity to thank the Chairman Mr. Denis Landry and his team as well as the downtown merchants for a fine job in the downtown area.

Furthermore, the General Manager explains the financial assistance request for the 2017 capital projects. She explains the new project proposed by Centre-Ville Shediac Downtown Inc. This project involves replacing the street signs with different signs showcasing the town's corporate image, i.e. lobster. These street signs will be installed within the downtown boundaries. They highlight the events that took place in 2016. She takes this opportunity to thank the members of Council for a fine job at the Pascal-Poirier Park.

A discussing ensues regarding the new street sign project.

It is agreed to consider this request during the 2017 budget deliberations.

Greater Shediac Chamber of Commerce

The Chairman of the Greater Shediac Chamber of Commerce addresses the meeting. He takes this opportunity to thank the municipality of Shediac for its

financial support in 2016. He explains at length the events and new programs slated for 2017. This group is going to the municipality for a \$15,000 contribution to the Chamber. In addition, he inquires as to whether or not the municipality can sponsor the following events: the State of the City address scheduled for January 31, 2017; the Recognition Gala taking place February 18, 2017; the Gatsby Night taking place June 10, 2017; the Annual Golf Tournament in June 2017. Furthermore, he mentions that an after-hours activity will take place this coming December 8. The purpose of this activity is to celebrate Christmas and meet new members.

It is agreed to consider this request during the 2017 budget deliberations.

Mayor Jacques LeBlanc takes this opportunity to thank the Greater Shediac Chamber of Commerce for its excellent work. He also inquires as to whether or not the Chamber is still interested in organizing the longest lobster roll event as part of the 2017 Lobster Festival. Mr. Ron Cormier says the Chamber will be able to help out. In closing, he invites Mr. Pierre Cormier and Mr. Mario Savoie to take the floor to explain two (2) projects: Gatsby Night and Scrabble tournament.

Mr. Pierre Cormier and Mr. Mario Savoie of the Greater Shediac Chamber of Commerce Committee address the meeting. They give a brief report to further explain the Gatsby Night and the Scrabble tournament. They also ask the Town of Shediac to sponsor both of these activities. Mr. Pierre Cormier mentions that the Chamber is interested in hosting the 2018 International Scrabble Tournament.

A discussion ensues.

South East Hospice

Mr. Edgar LeBlanc of South East Hospice addresses the meeting. He takes this opportunity to thank the municipality of Shediac for its yearly contribution. He explains the benefits and addition of new features to South East Hospice. Furthermore, he explains that the Christmas Home Tour will take place this coming December 2-3; tickets can be purchased for \$20. This group is seeking financial assistance from the municipality of Shediac for 2017. The brochure is distributed in order to present the new South East Hospice logo.

A discussion ensues.

Shediac Bay watershed

Mayor Jacques LeBlanc addresses the meeting to explain the purpose of this presentation.

Mr. Rémi Donelle of the Shediac Bay Watershed Association and Jim Weldon, Consultant, address the meeting. Mr. Donelle takes this opportunity to explain at length the association's benefits and projects.

Mr. Jim Weldon addresses the meeting. He provides an overview of the Shediac Bay water analysis project and also briefly explains the outcomes of the analysis. Furthermore, he mentions that the outcome details are available on the Shediac Bay Watershed Association's website. He explains that the biggest factor is the presence of E. coli in the Shediac Bay. This group will continue to give presentations to different regional groups and organizations in order to raise awareness about this issue.

A discussion ensues.

Mayor Jacques LeBlanc takes this opportunity to thank the Shediac Bay Watershed Association for its presentation.

5. READING OF CORRESPONDENCE

a) Junior Achiever of New Brunswick - SUBJECT: Letter of thanks. This group thanks the municipality for its involvement at the 2016 Entrepreneurship Gala.

b) Shediac Relay for Life - RE: Thanks and request. Mrs. Monique Bourque of the Canadian Cancer Society takes this opportunity to thank the Town of Shediac for its donation in 2016. She also mentions that the next Relay will take place in Shediac on June 10, 2017. This group would like for the Relay to be held at the Pascal-Poirier Park.

c) Sports Hall of Fame - RE: Request and sponsorship. This group asks if the Town of Shediac would like to sponsor the Sports Hall of Fame for its fall 2016 class.

It is recommended to gather more information on this request.

d) Centre-ville Shediac Downtown Inc. - SUBJECT: Budget 2017. The Chairman presents the proposed 2017 budget for Centre-ville Shediac Downtown Inc.

Centre-ville Shediac Downtown Inc. 2017 Budget

C16-222 Moved by: Patricia Bourque-Chevarie
Seconded by: Sylvie Collette-Boudreau

WHEREAS Town Council has received Centre-ville Shediac Downtown Inc.'s proposed operating budget for 2017 with the intent of having it approved;

BE IT THEREFORE RESOLVED THAT the Clerk, on behalf of Council, publish, within the prescribed time and in accordance with Section

4(2) of the *Business Improvement Areas Act*, a public notice relating to the approval of such a by-law and that the deadline for written objections to the budget be set for January 23, 2017.

MOTION CARRIED

e) Centre-ville Shediac Downtown Inc. - SUBJECT: Request for financial assistance towards special projects in 2017. The Chairman seeks a contribution of \$14,400 to be used for a street sign project aimed at replacing existing signs by different signs showcasing the town's corporate image, i.e. lobster. These signs will be installed within the downtown boundaries.

It is agreed to consider this request at the 2017 budget deliberations.

f) Naomi & Ruth Rehabilitation and Wellness Center for Women - SUBJECT: Request for financial assistance. They are seeking financial assistance for their program.

It is recommended to gather more information on this organization.

g) Centre Alliance - SUBJECT: Request for financial assistance. The Chairman is asking the municipality to contribute to their events and programs.

C16-223 Moved by: Germaine Gallant
Seconded by: Roger Caissie

THAT we agree to donate \$200 to Centre Alliance for their events and programs.

MOTION CARRIED

h) Shediac Tennis Club – SUBJECT: Thanks and request. This group thanks the municipality for the contribution of \$6,600 made towards its organization. The group is also seeking financial assistance in the amount of \$6,000 for 2017.

It is agreed to consider this request at the 2017 budget deliberations.

i) Fondation des Jeux de l'Acadie - SUBJECT: Major fundraising campaign by the Fondation des Jeux de l'Acadie. This group is asking the municipality for a contribution in the amount of \$1,905,80 per year over five (5) years towards its Major fundraising campaign, i.e. \$9,529,01 in total. The Chairman recommends that this request be tabled, because the municipality has already committed to the CMA 2019 and several other organizations.

C16-224 Moved by: Roger Caissie
Seconded by: Laura Gallant

THAT the request made by the Fondation des Jeux de l'Acadie be tabled.

MOTION CARRIED

j) Friends of the Moncton Hospital - SUBJECT: Request for financial assistance. The Foundation is asking the Town of Shediac for a contribution in the amount of \$750.

C16-225 Moved by: Raymond Cormier
Seconded by: Laura Gallant

THAT a contribution in the amount of \$750 be made to the Friends of the Moncton Hospital Foundation.

MOTION CARRIED

k) Greater Shediac Chamber of Commerce - SUBJECT: Financial assistance request for 2017. This group is asking the municipality for a contribution in the amount of \$15,000 to carry out their projects and continue to grow. This group also presented their financial statement for the period ending March 31, 2016.

It is agreed to consider this request at the 2017 budget deliberations.

6. REPORTS FROM STANDING AND SPECIAL COMMITTEES

At this time, the Chairman leaves his seat and the room temporarily. In his absence, the Deputy Mayor chairs the meeting.

Financial Reports

A statement of the municipality's finances as of October 31, 2016 is submitted to the meeting. A report on the expenses incurred by the members of Council as of October 31, 2016 is also distributed.

Protective Services

Fire Department – The Fire Department's monthly statistics report for October 2016 is submitted to the meeting.

Police Services – The Police Services' monthly statistics report for October 2016 is submitted to the meeting.

Report from the SERSC - Mr. Danny Pellerin hands out the building permit report for October 2016. This report compares the permits that have been issued so far.

At this time, the Mayor takes his seat again.

7. REPORT FROM THE TOWN MANAGER

Mr. Belleau submits his report.

8. RECOMMENDATIONS FROM THE PLANNING COMMISSION - none

9. UNFINISHED BUSINESS

Request from Roméo Marine - SUBJECT: Land purchase request. Mr. Roméo Léger would like to purchase land located behind his business Roméo's Marine. This piece of land is a future street.

It is recommended that Roméo Marine apply for a waiver for each owner adjacent to the piece of land.

It is recommended that Roméo Marine inform the members of Council of the use of this land in order to make sure the zoning of this piece of land complies with the regulations. The below motion aims to mandate senior management to initiate the process; no ownership transfer has been approved at this time.

C16-226 Moved by: Roger Caissie
 Seconded by: Germaine Gallant

THAT we recommend that municipal administration prepare a release letter for the owners adjacent to this piece of land and that Roméo Marine agrees to have all releases signed by the owners of the properties adjacent to the land requested and that Roméo Marine be also responsible for covering all costs associated with this transfer.

MOTION CARRIED

Parlee Beach Self Storage

The General Manager informs the members of Council that this file is ongoing. A recommendation will be made to Council for approval.

10. INTRODUCTION OF NEW BUSINESS

Councillor Paul Boudreau hands out the Shediac Public Library's 2015-2016 Annual Report.

Councillor Patricia Bourque-Chevarie informs the meeting that Black Friday will take place this coming Friday, December 2.

11. INQUIRIES FROM COUNCIL MEMBERS - none

12. INTRODUCTION AND READING OF BY-LAWS

3rd reading of By-law #16-23, a by-law amending the by-law relating to the collection and disposal of waste

C16-227 Moved by: Laura Gallant
Seconded by: Sylvie Collette-Boudreau

BE IT RESOLVED that the third reading of By-law #16-23, a by-law amending the by-law relating to the collection and disposal in the town of Shediac, is given by title.

MOTION CARRIED

The Clerk gives third reading to By-law #16-23 by title.

C16-228 Moved by: Laura Gallant
Seconded by: Sylvie Collette-Boudreau

THAT we accept third reading by title and pass By-law #16-23.

MOTION CARRIED

First reading of By-law #B-17-10, Budget de Centre-ville Shediac Downtown Inc.

C16-229 Moved by: Laura Gallant
Seconded by: Patricia Bourque-Chevarie

THAT leave is now given to introduce a by-law entitled "By-law #B-17-10", a by-law relating to the budget of Centre-Ville Shediac Downtown Inc., and that same is read a first time by title.

MOTION CARRIED

The Clerk gives first reading of By-law #B-17-10 by title.

C16-230 Moved by: Laura Gallant
Seconded by: Patricia Bourque-Chevarie

THAT approval is given to first reading of By-law #B-17-10 by title.

MOTION CARRIED

13. MOTIONS AND RESOLUTIONS

Transfer of funds

C16-231 Moved by: Sylvie Collette-Boudreau
Seconded by: Roger Caissie

WHEREAS expenditures anticipated in the 2016 General Operating Fund were not incurred before the end of the year;

BE IT RESOLVED THAT the sum of \$46,000 is transferred to the General Operating Reserve Fund as stipulated in Section 3(1) of Regulation 97-145 of the *Municipalities Act*. As specified in Section 7(1) of said regulation, no transfer of money from an operating reserve fund shall be made except by resolution of Council.

MOTION CARRIED

Transfer of funds

C16-232 Moved by: Patricia Bourque-Chevarie
Seconded by: Laura Gallant

WHEREAS expenditures anticipated in the 2016 General Operating Budget will not be incurred before the end of the year;

BE IT RESOLVED THAT the sum of \$184,000 is transferred to the General Capital Reserve as stipulated in Section 4(1) of Regulation 97-145 of the *Municipalities Act*. As specified in Section 7(1)

of said regulation, no transfer of money from an operating reserve fund shall be made except by resolution of Council.

MOTION CARRIED

Transfer of funds

C16-233 Moved by: Paul Boudreau
Seconded by: Germaine Gallant

WHEREAS the sum of \$80,000 was budgeted for in 2016 for transfer to the Capital Reserve Fund – Water Service;

WHEREAS expenditures anticipated totalling \$70,000 in the 2016 General Operating Fund – Water Service will not be incurred before the end of the year;

BE IT RESOLVED THAT the sum of \$150,000 is transferred to the General Capital Reserve Fund as stipulated in Section 6(1) of Regulation 97-145 of the *Municipalities Act*. As specified in Section 7(1) of said regulation, no transfer of money from an operating reserve fund shall be made except by resolution of Council.

MOTION CARRIED

Pilot project – Electrical smart grid

C16-234 Moved by: Roger Caissie
Seconded by: Laura Gallant

WHEREAS Council had accepted to move forward with an electrical smart grid pilot project and to participate in feasibility study;

WHEREAS Administration issued a public call for tender for this project and six (6) proposals have been received;

WHEREAS the Review Committee recommends not to accept any of the proposals submitted as none of them meet the statement of work and deliverables set out in the tender;

WHEREAS Administration does not recommend to approve this proposal on the Review Committee's recommendation;

BE IT RESOLVED THAT that none of the proposals be accepted since none of them meet the statement of work and deliverables required as set out in the tender;

BE IT FURTHER RESOLVED THAT Administration modifies and clarifies the statement of work and deliverables and launches a new call for tender for this project.

MOTION CARRIED

Distribution of amounts according to the home incentive policy

C16-235 Moved by: Raymond Cormier
Seconded by: Patricia Bourque-Chevarie

WHEREAS Shediac Town Council adopted in December 2010 a policy on the home building incentive;

WHEREAS Christian & Lynn Vienneau built their home in the period of eligibility at 345, Des Chênes Street;

THEREFORE BE IT RESOLVED THAT the Town of Shediac issue a cheque for home incentive to Christian & Lynn Vienneau in the amount of \$1,250.

MOTION CARRIED

Distribution of amounts according to the home incentive policy

C16-236 Moved by: Germaine Gallant
Seconded by: Laura Gallant

WHEREAS Shediac Town Council adopted in December 2010 a policy on the home building incentive;

WHEREAS Aventure 2000 Ltée is eligible to receive the incentive in 2016;

WHEREAS Aventure 2000 Ltée created a (1) new lot bearing ID number 706174642 on Des Chênes Street in 2015;

THEREFORE BE IT RESOLVED THAT the Town of Shediac issues a cheque for home incentive to Aventure 2000 Ltée in the amount of \$1,250.

MOTION CARRIED

Cancellation of meeting

C16-237 Moved by: Sylvie Collette-Boudreau
Seconded by: Roger Caissie

BE IT RESOLVED THAT the meeting scheduled for December 26, 2016 be cancelled due to the Christmas Holiday and that the special meetings be set for this coming December 5, 6, 12 and, if necessary, 13 in order to begin budget deliberations for 2017.

MOTION CARRIED

Agreement – Purchase of fire protection services

C16-238 Moved by: Raymond Cormier
Seconded by: Paul Boudreau

WHEREAS the municipality of Shediac signed on January 1st, 2012 and agreement for the purchase of fire protection services with the Communauté rurale Beaubassin Est for a period of five (5) years;

WHEREAS this agreement ends December 31, 2016 and Council agrees to renew this agreement for an additional five (5) years, i.e. January 1st, 2017 to December 31, 2021;

BE IT RESOLVED THAT the Mayor and Clerk be authorized to sign the agreement as submitted.

MOTION CARRIED

14. APPOINTMENTS TO COMMITTEES - none

15. ADJOURNMENT

Councillor Germaine Gallant moves to adjourn the meeting around 8:50 p.m.

Jacques LeBlanc, Mayor

Gilles Belleau, Clerk